



BRANTFORD CITY SOCCER CLUB Collections, Refunds & Admin Policies



Brantford City Soccer Club has the following policies (reviewed annually) to provide clear and succinct direction to parents when dealing with a range of registration related matters. These policies are:

- 1) All Registration forms paper/online MUST include the following notice related to the participants personal information:
 - i. I authorize the Canadian Soccer Association, Ontario Soccer, Hamilton & District Soccer Association, and Brantford City Soccer Club to collect and use personal information about me or my child/ward for the purpose of receiving communications from the Ontario Soccer Association, District, League and Club. I understand that I may withdraw such consent related to receiving communications at any time by contacting the Ontario Soccer Privacy Officer at Privacy@ontariosoccer.ca or by mail to: Attention: Privacy Officer, Ontario Soccer, 7601 Martin Grove Road, Vaughan ON L4L 9E4. The Privacy Officer will advise the implications of such withdrawal.
- 2) All registration forms paper/online and receipts must outline the seasons refund policy:
 - i. 2021/2022 Refund Policy
 - Requests for refunds must be in writing and submitted to:
Brantford City Soccer Club, 101 Wayne Gretzky Parkway, Brantford, ON N3S 7N9
 - Letters must be postmarked or stamped received following the date guidelines explained below.
Refund requests may also be sent by email to bcsc@bellnet.ca. All refund requests must state the player's name, mailing address, date of birth & phone number.
 - Refunds and Cut off Dates: April 30th 2019
 - Medical Refund Cut Off Dates: First Game Date
 - A full refund will be given only if a child cannot be placed on a team
 - Once the player is registered in our system, a refund will be given less a \$25 administration fee
 - After April 30th of each year – there will be no refund, except for medical reasons (Doctor's note is required). Once the season starts there are no medical refunds. A refund will then be given less a \$25 administration fee
 - There are no refunds for the Open Women's or Over 19 Co-ed Soccer Club
- 3) All registrations must be processed by the office administrator and go through the process currently being undertaken to log each registrant. If registrants have not made payment within five days of the start of the season they will be removed from their roster. If Rep installments are not paid within 30 days of the due date the player cannot train until such time as the fee outstanding is paid.
- 4) The registration period for summer outdoor is January 2nd-May 15th (or until the division is full). Fall Indoor registration is from July 2nd through to September 15th (or until the division is full). Winter Indoor registration is from October 15th-December 21st (or until the division is full). Early bird discounts are available for the first forty five (45) days of the summer outdoor registration season, this discount is \$10 per player. All siblings will receive a \$10 discount (excluding the Over 19 co-ed, Rep soccer and Open Women's divisions). Once a division is full a waitlist is formed and if a spot opens up the next player on the waitlist is contacted and given 24 hours to complete registration. Program exchanges and refunds are only permitted if dropping down from Rep Soccer to house league soccer. The credit is 50% of the additional cost paid (up to \$190) after the non-refundable amount of \$300 is paid.